



SARUM ORIENTEERING CLUB

POLICY STATEMENT

Duty of Care & Child Protection

Guidelines for dealing with an incident/accident

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
- Listen to what the injured person is saying.
- Alert the first aider who should take appropriate action for minor injuries.
- In the event of an injury requiring specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with major injuries. Wait for the emergency medics.
- Contact the injured person's parent/carer.
- Complete an incident/accident report form and send this immediately to the BOF.

There is a BOF Incident/Accident Report Form which can be downloaded from the same folder as this policy.